



Kyushu University
Instructions of Student Exchange Program Application
(University-Wide)

Read these instructions carefully **before filling in the application form**. Be sure to check and enclose all the application materials indicated as in the checklist. It is requested that all application materials be submitted by email to : exchange@jimu.kyushu-u.ac.jp. **Please note that we DO NOT accept applications directly from individual students. The application will NOT be accepted if the application material is not complete.**

Overall Instructions

1. Type or write legibly with a black pen. DO NOT use an erasable pen.
2. Give full proper nouns; DO NOT abbreviate.
3. The application must be printed single-sided. DO NOT print double-sided.
4. In case applicants' contact information is changed, report to us immediately.

1. Applicant's Name

Write your name in CAPITAL letters as it appears in your passport.

2. Program

Overall Exchange Programs	http://www.isc.kyushu-u.ac.jp/intlweb/en/admission/exchangetop
Japan in Today's World (JTW)	http://www.isc.kyushu-u.ac.jp/jtw/
Japanese Language & Culture Course (JLCC)	https://www.isc.kyushu-u.ac.jp/jlcc/en/ If applying via the Japanese embassy/consulate in your home country, please follow the instruction of the embassy/consulate.
Undergraduate School	https://www.kyushu-u.ac.jp/en/faculty/
Graduate School	https://www.kyushu-u.ac.jp/en/faculty/

3. Personal Data

Applicant's Name	Write your name in CAPITAL letters as it appears in your passport.
Applicant's Name in Katakana	Fill in if you know your name in Katakana.
Applicant's Name in Chinese Characters (Kanji)	Fill in if you have your name in Kanji.
Home Address of Applicant	If there are any changes occurred before your arrival, report to International Student Exchange Division at Kyushu University immediately.
Emergency Contact in Home Country	Do not write your friends information in this section.

4. Educational Background

Applicants must be enrolled in a formal degree program at his/her home university throughout the period of attendance at Kyushu University.

Graduation

If you are an undergraduate student, write down the estimated month and year. If you are a graduate student, write down when you graduated from your university in a Bachelor degree and the estimated month and year of graduation of a Master/ PhD degree.

5. Language Proficiency

Fill in the proficiency of English and/or Japanese. Native speakers of the languages are waived in this section.

6. Financial Support

Please see the followings for scholarship information.

JASSO (Japan Student Services Organization)

https://www.jasso.go.jp/en/study_j/scholarships/short_term.html

MEXT Scholarship (Japanese Government Scholarship) *Only JLCC applicants are eligible to apply

https://www.mext.go.jp/a_menu/koutou/ryugaku/06032818.htm

Be sure to check "Yes" and indicate the interest of receiving the scholarship in the section 6. Only applicants who do this will be considered for scholarship nomination. Being nominated by Kyushu University does NOT mean that you will receive the scholarship; the final decision to be granted is made by the scholarship-sponsoring organization. We may not be able to notify you before your arrival to Japan about the result due to the procedure of the organization.

If you have been granted another scholarship, please report to us through the international office of your university in order to avoid the conflict of being a recipient of the JASSO or MEXT scholarship.

7. Credits and Course List

If you are a graduate student and intend to do research only, you do not have to fill out the course list.

Course List	List up names of courses you wish to take at Kyushu University in order of preference. You must select courses to meet 10 credits or more each semester under Japanese Immigration Law. (More than 20 credits are not recommended.) Be sure to select courses from the undergraduate/graduate school you are applying for. Please note that your course request is not always accepted.
Course Reference (JTW)	http://www.isc.kyushu-u.ac.jp/jtw/program
Course Reference (JLCC)	https://www.isc.kyushu-u.ac.jp/jlcc/courses
Course Reference in English (Schools/Graduate Schools)	http://www.isc.kyushu-u.ac.jp/intlweb/en/admission/e-class
Course Reference in Japanese (Schools/Graduate Schools)	https://www.kyushu-u.ac.jp/ja/education/class/learning/syllabus/department

8. Research

Applicants who wish to do research in a laboratory must fill in this section. You may use another sheet when writing a research plan.

Search instructors: https://hyoka.ofc.kyushu-u.ac.jp/search/index_e.html

Field of Study	Write down your field of study.
Theme of Research	Write the theme of your research you wish to conduct at Kyushu University.
Names of Preferred Supervisors at Kyushu University	List up 3 instructors in order of preference based on your field of study. Please note that requests of supervisors are not always accepted.

Submission

Electronic copies of application materials are required to be sent to the following email address through the international office of partner university to Kyushu University

Kyushu University

International Student Exchange Division

exchange@jimu.kyushu-u.ac.jp

Privacy Policy

Please see the following link to see Kyushu University's privacy policy before submitting your application.

<https://www.kyushu-u.ac.jp/en/website/privacypolicy/conferenceparticipants>

End of Instructions