

**Submission Check list of Student Exchange Program Application
(University-Wide)**



Home University: _____

Please check carefully the list below, and make sure that you **and ATTACH ALL** the required application materials in the order of the check list.

<input type="checkbox"/>	Submission Checklist (this form)	All applicants must submit.
<input type="checkbox"/>	Application Form	
<input type="checkbox"/>	Academic Transcript (original)	
<input type="checkbox"/>	Letter of Recommendation (signed by handwriting)	
<input type="checkbox"/>	Passport Copy	
<input type="checkbox"/>	Study Plan	Applicants who wish to earn credits must submit. *JTW applicant may skip this plan.
<input type="checkbox"/>	Research Plan	Applicants who wish to conduct research must submit.
<input type="checkbox"/>	Copy of Diploma	Post graduate students must submit.
<input type="checkbox"/>	Language Proficiency Certificate (copy)	Non-native English speakers who wish to study in English must submit a score of TOEFL or IELTS. Applicants who wish to study in Japanese must submit Japanese Language Proficiency Test (JLPT).
<input type="checkbox"/>	2 nd Letter of Recommendation (signed by handwriting)	JTW applicants must submit 2 recommendation letters in total from different instructors or academic advisors at home institution.
<input type="checkbox"/>	Essay titled "Why JTW?"	JTW applicants must submit. Describe why you wish to participate JTW (800-1000 words).
<input type="checkbox"/>	Independent Study Project Proposal (optional)	JTW applicants must submit. Describe project focus, objective, methodology, any progress to date. http://www.isc.kyushu-u.ac.jp/jtw/admission
<input type="checkbox"/>	Advanced Laboratory Research Project Proposal (optional)	

Applicant's Signature (handwriting or digital signature) *I hereby declare that all information provided in this form is complete and true.*

Name in Print _____ Signature _____ Date (MM/DD/YYYY) _____

Home University's Academic Advisor or Program Coordinator Signature (handwriting or digital signature) *I hereby declare that this student has been selected by his/her home university to participate in the exchange program with Kyushu University and that his/her application is complete.*

Job Title _____ Name in Print _____ Signature _____ Date (MM/DD/YYYY) _____